

# AAKASH SHARMA

AGILE TRANSFORMATION LEADER • DIGITAL SOLUTIONS EXPERT • PMP®, PMI-ACP®, MBA

## CONTACT

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## CAREER SUMMARY

- ✓ Certified project management professional with expertise in Agile and Business Operations across diverse industries. 6+ years of relevant experience handling projects and client relationships.
- ✓ Skilled communicator and original content creator, sharing insights on project management, strategy, and professional growth through a dedicated personal blog.

## PROFESSIONAL CERTIFICATIONS

Project Management Professional (PMP)  
**PMI, 2024**

Agile Certified Practitioner (PMI-ACP)  
**PMI, 2025**

Google Data Analytics Professional  
**Google, 2025**

Certified Professional SQL Developer  
**W3Schools, 2025**

GenAI Practical Application for PMs  
**PMI, 2025**

Generative AI & Prompting Essentials  
**Google Cloud, 2024**

Jira, Trello, Confluence: Work Management  
**Atlassian, 2023**

## PROFESSIONAL EXPERIENCE (6 Years)

### Project Manager – ADP (Fortune500)

**07/2025 to Present**

- Lead end-to-end client migration projects from legacy ADP products to upgraded platforms, ensuring seamless transitions within defined scope, time, and quality parameters.
- Apply an Agile approach within a waterfall environment to align leadership expectations with adaptive delivery, enhancing project visibility, accountability, and stakeholder satisfaction.
- Structure large, unfiltered task lists into actionable deliverables, milestones, and tasks – improving cross-functional collaboration.

### Project Management Consultant – Fortune Prints

**11/2022 to 10/2023**

- *Contractual role.* Led business growth strategy and cross-functional execution, enabling expansion into 3 new industries.
- Streamlined workflows and optimized operations across 60+ product categories, improving overall efficiency.
- Managed client relationships through proactive communication.

### Quality & Operations Lead – ByteDance (Fortune500)

**08/2020 to 08/2021**

- Led quality oversight for Helo ensuring alignment with global standards in content operations.
- Trained internal and partner teams across locations, improving performance via KRA governance and structured audits.
- Standardized APAC back-office operations, optimizing processes for a 250+ member team.

### Category Management Associate – PayTM

**10/2016 to 04/2019**

- Managed vendor relations for 3,000+ theatres, optimizing partnerships and operational workflows.
- Directed partner site (Aegis) management, conducting audits and implementing quality control measures.

## EDUCATION

Degree: **PGDBM**  
Specialization: **Marketing**  
Institute: **NMIMS Mumbai**  
Year: **2019 – 2021**

Degree: **B.Com.**  
Specialization: **Business**  
Institute: **Delhi University**  
Year: **2012 – 2015**

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| <div><b>SKILLS &amp; STRENGTHS</b></div> <div><b>Project Management</b></div> <div><ul style="list-style-type: none"><li>✓ Agile Project Management</li><li>✓ Predictive (Waterfall)</li><li>✓ Workflow Optimization</li><li>✓ Cross-functional Collaboration</li><li>✓ Quality Assurance</li><li>✓ Risk Mitigation</li><li>✓ Change Management</li></ul></div> <div><b>Technical Knowledge</b></div> <div><ul style="list-style-type: none"><li>✓ Disciplined Agile</li><li>✓ Scrum, Kanban, Scrumban</li><li>✓ Lean Philosophy, Six Sigma</li><li>✓ Data Analytics &amp; Visualization</li><li>✓ Reporting Automation</li><li>✓ Dashboarding, KPI Tracking</li></ul></div> <div><b>Digital Solutions</b></div> <div><ul style="list-style-type: none"><li>✓ Jira, Asana, Trello, ClickUp</li><li>✓ MySQL, Advanced Excel</li><li>✓ PowerBI, Tableau</li><li>✓ MS Office, Google Workspace</li><li>✓ Confluence, Notion, SharePoint</li><li>✓ Salesforce, Certinia, Bitrix24</li></ul></div> <div><b>Core Strengths</b></div> <div><ul style="list-style-type: none"><li>✓ Adaptability</li><li>✓ Empathy</li><li>✓ Business Writing</li><li>✓ Strategic Thinking</li></ul></div> | <div><b>ENTREPRENEURIAL PROJECTS</b></div> <div><b>Project Mgmt. Coach &amp; Blogger</b> – <a href="#">The Lion Among Sheep</a><br/><b>01/2025 to Present</b></div> <div><ul style="list-style-type: none"><li>• Offering own expertise to those enthusiastic about building their career in project management.</li><li>• Developed and launched a personal brand platform offering structured mentoring, coaching, and consulting services across project management, career development, and business strategy.</li><li>• Applied project management frameworks to build service breakdown structures, define pricing models, and streamline client engagement through clear workflows and outcome-based deliverables.</li><li>• Published original long-form articles across themes like systems thinking, strategic leadership, and personal growth to establish thought leadership and attract organic readership.</li></ul></div> <div><b>Business Manager, Educator</b> – Soulful Creative Academy<br/><b>04/2016 to 10/2024</b></div> <div><ul style="list-style-type: none"><li>• Built and scaled an independent music education venture from the ground up, reaching 250+ students and ₹6L annual revenue through structured curriculum design and strategic planning.</li><li>• Led operations, pricing, and budgeting to create a sustainable, cost-efficient model that reduced student expenses by 50% while maintaining high-quality instruction.</li><li>• Designed and implemented organic marketing and customer acquisition strategies, generating 15K+ monthly impressions and establishing a consistent student pipeline.</li></ul></div> |